



Grant Request Form

Request Date: _____

Person or Team Requesting Grant: _____

Applicant phone number: _____

Applicant e-mail address: _____

Are you a member of the Mary Lin PTA? _____

Principal's Signature: _____

Project Name: _____

_____ Amount Requested for Grant (Total Budget) **Attach itemization and documentation of all expenses.** Travel, labor/salary expenses **may not** be claimed.

Brief Project Description:

Have other avenues of funding been pursued? _____ If yes, explain.

Who will benefit? List number of students, grade(s), and subject area(s).

Implementation Timeline:

Purpose: State in one paragraph.

Need: What is the need or opportunity addressed by this project?

Method: Describe the method/approach/activities.

Highlights: Show how this project addresses the Grant Program's Mission.

Outcomes/ Measurements: What are the expected outcomes & how will success be measured?

Sustainability: What is the useful life of the project? Can it be replicated or become self-sustaining?

Describe how this project meets the Quality Core Curriculum Standards.

I have read this application and to the best of my knowledge, these materials are not available in this school at this time.

Signature of person(s) submitting application

10/2007